

Minutes for the 2008 conference committee meeting held on 10/18/07.

The meeting was called to order at 10:00 by Shea Lemar.

### **2007 Conference**

We first discussed AGIC 2007. It was mentioned that Shea contacted people who had not yet paid and many of them took care of it. Tim thought that all but 5 people had paid.

- Tim will get a summary of the accounting to Seth so that Seth can update the budget.
- Seth will present a budget review at the November board meeting

### **2008 Conference**

We next talked about locations for AGIC 2008. The committee expressed the desire to have the 2008 conference in southern Arizona and the 2009 conference in northern Arizona. We reviewed a spreadsheet the Glen provided that had some information about hotels throughout the state (this information was gathered by Rebecca Joyce). It was decided that the information was not nearly complete enough to provide us with enough information to make an informed decision as to where to have the 2008 conference. So...

- A hotel working group composed of Glen Buettner, Seth Franzman and Bill Grimm will get more information about hotels in southern Arizona before our November conference committee meeting. They will bring the information to the next conference committee meeting and we will decide on where to have the 2008 conference. They will obtain information concerning:

- Location, Ballroom size, number of break rooms, size of break rooms, cost of hotel rooms, location of nearby hotels (if room costs are high), the number of rooms they are willing to reserve for the conference, cost of food, cost of conference rooms, availability of facilities, cost of internet and electricity to vendors, cost and availability of internet for attendees, whether pipe and drape are included and if not – the cost of those, and other factors they deem important.
- Glen will have the Prescott Resort reserved for the 2008 conference for the next month so that we have it as a backup.
- Shea needs to get the board to give us permission to go forward with booking facilities after we pick our choice.

## **2009 Conference**

In December or January, we will take the same steps listed above to locate facilities for the 2009 conference in northern Arizona.

## **General Committee Business**

There was a vote to approve the future conference committee meeting dates. Paulett motioned that the dates be approved and Jami seconded the motion. The motion passed with a unanimous vote of approval. The dates for the future meetings are:

11/15/07, 12/20/07, 1/17/08, 2/21/08, 3/20/08, 4/17/08, 5/15/08, 6/19/08, 7/17/08,  
8/21/08, 9/18/08, 10/16/08

The meeting was adjourned at 11:20 PM.